



Volunteer Job Description

Organization	Western Canada Section American Water Works Association (WCS AWWA)	
Job Title	Membership Engagement & Development Committee (MEDC) Member	
Objectives	The purpose of this committee is to promote American Water Works Association membership across all areas and interests associated with the water industry, and to promote and urge continued membership among the present members.	
Duties and Responsibilities	<ul style="list-style-type: none"> • Increase engagement of members within the Section. • Maintain or increase Section membership base. • Enhance understanding of membership value. • Evaluate volunteer management processes and structures. • Participate in committee conference calls. • Assist in organizing networking events in your city. 	
Qualifications and Requirements	Must be energetic and enthusiastic, with an appreciation of the value of AWWA membership.	
Lines of Communication	You will work with the MEDC Chair.	
Orientation and Training	On the job training is provided, under the guidance of the MEDC Chair and the section office.	
Times Needed and Place of Work	Engagement in AWWA can be promoted anytime water industry professionals are present.	
Commitment Required	<ul style="list-style-type: none"> • An average of 1 hour per week is required. • Committee meeting are via conference call with one or two face to face meetings per year. • Opportunity to participate in the AWWA membership summit, held in Denver CO in mid winter. 	
Benefits	Develop both professionally and personally - make contacts, develop leadership, communication, presentation and meeting skills.	
Special Considerations	May require attendance at WCW Annual Conference (expenses not covered).	
Satisfactions	This is a chance to broaden your understanding of industry, commit to a worthwhile cause, and do something different than your regular job.	
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